

# INTERNSHIP PROJECT PROPOSAL GUIDELINES

## Project Work Timing / Schedules

Activities	Deadline	Dates
Proposal defense	Within the month of the semester	
Mid Term defense	Three weeks from the proposal defense	
Final defense	One months from the mid-term defense	

## Project Documents

There are four types of a Project documents to be submitted on different occasions. The documents are as follows: -

1. Project proposal
2. Mid-term progress
3. Final draft
4. Bound Project

## Project Proposal

The Project proposal should contain the following sections (not exceeding 8-10 pages): -

- Title page
- Acceptance Letter
- Abstract (with keywords) – 1 page
- Organization Profile (**Keep it short**)
  - Mission
  - Vision
  - Rationale
- Problem Statement
- Research/Project Objectives
- Scope/Significance of the study
- Roles and Responsibilities
- Methodology
- Literature Study/Review (present if any)
- Deliverables
- Time Schedule/Gantt Chart
- Bibliography / References

# **ST. XAVIER'S COLLEGE**

**Affiliated to Tribhuvan University**

**Maitighar, Kathmandu**



**FINAL YEAR INTERNSHIP PROJECT PROPOSAL**

**ON**

**PROJECT TITLE [COURSE CODE]**

**AT**

**COMPANY NAME**

For the partial fulfillment of the requirement for the degree of Bachelor of Science in Computer Science  
and Information Technology awarded by Tribhuvan University

**Under the supervision of**

**“Supervisor Name”**

**“Designation”**

**Submitted by**

**Student Name (T.U. Exam Roll No. 494/066)**

**Submitted to**

**ST. XAVIER'S COLLEGE**

**Department of Computer Science**

**Maitighar, Kathmandu, Nepal**

**September \_\_\_\_, 2016**



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माईतीघर, काठमाडौं, नेपाल  
पो.ब.नं. : ७४३७  
फोन : ४२२१३६५, ४२४४६३६  
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## CERTIFICATE OF APPROVAL

The undersigned certify that they have read and recommended to the Department of Computer Science for acceptance, an Internship Project Proposal entitled “.....” submitted by ..... (**students name in bold**) for the partial fulfillment of the requirement for the degree of Bachelor of Science in Computer Science and Information Technology awarded by Tribhuvan University.

.....  
Supervisor Name  
Supervisor /Lecturer  
St. Xavier's College

.....  
Vishnu Kumar Rana  
Head of the Department  
Department of Computer Science  
St. Xavier's College